



# PREPARING YOUR BUSINESS ORDER



**614.425.4986**

Visit [SidecarGlobalCatering.com](http://SidecarGlobalCatering.com) for our Full Menu Selections.



## Sidecar's Checklist for Preparing Your Order

Welcome to Sidecar Global Catering. Sidecar is a full service catering company, a division of Barcelona Restaurant. This exciting expansion builds off of the quality food and service that you have come to expect at Barcelona. The only difference is that we are able to bring that experience to your business or event.

Check list of questions your Sidecar representative will ask when planning your event to ensure success:

- Day, Date and Time of Event**
- Guest Count**
- Menu Selections**
  - Dietary restrictions or requirements?
- Place and Time of Delivery**
  - Assigned contact to receive delivery?
- Staffing Needs**
  - Delivery only?
  - Set-up needed?
- Serving Requirements** (*Disposables or china needed?*)
- Payment information**
  - Deposit
  - Balance due upon delivery
- Special Instructions for your Event**

Now that you have your list and checked it twice, let **Sidecar Global Catering** show you how we can take care of all these details and allow you to relax and enjoy your event.

**RELAX**  
we've taken care of the details-  
**ENJOY YOURSELF!**